



Lostwithiel Town Council Meeting Tuesday 14 January 2025

Cornwall Councillor Report

None

Meeting Minutes

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 14 January 2025 at 7pm.

Councillors Present

Mayor Henderson, Deputy Mayor Guiterman, Councillor Anders, Councillor Berryman, Councillor Eastham, Councillor Henderson, Councillor Pearce, Councillor Rawlings, Councillor Ross, Councillor Saundry & Councillor Wisdom.

In attendance

Seven members of the public were in attendance.
Town Clerk Sandra Harris was in attendance.

269/24 Apologies of Absence

Apologies for absence were received and accepted from Councillor Guy, Councillor Kent & Councillor Townsend.

270/24 Declarations of interest

Councillor Ross declared non-registerable interest in agenda item 13 - Cornwall Council devolution – Cattle Market car park.

271/24 Public Participation

The Council was addressed by members of the public regarding rumours currently circulating regarding the potential future of the Best Western Fowey Valley Hotel.

Mayor Henderson advised those present that the Town Council had not been made aware of any future plans for the hotel and that the Clerk would be asked to contact Anna Gelderd MP, Kate Kennally (Chief Executive Cornwall Council) & Cornwall Councillor Martin.

272/24 Meeting Minutes

It was **resolved** that the minutes of the Council Meeting held on 17 December 2024 are accepted, approved and duly signed by Mayor Henderson.

Proposer: Cllr Henderson

Seconded: D.M. Guiterman

Vote – 7 In favour, 2 abstentions

273/24 Mayors Report

Mayor Henderson advised the meeting that over the Christmas period she took the opportunity to visit both Meadowbrook and Cowbridge and her visits as the Mayor were well received by residents and staff.

274/24 Councillor Reports

None

275/24 Planning applications-

- a) **PA24/09168** Kings Arms Hotel Fore Street Lostwithiel
Advertisement consent for : Fascia sign 1,
Hanging signs 1 & 2, Other signs 1-4, 2 x
lanterns, 4 x LED Trough Lights, 2 x LED Flood
Lights

It was **resolved** to support the application for new exterior signs, lanterns and trough lighting subject to there being no impingement of light past the pavement.

Proposer: Cllr Rawlings

Seconded: Cllr Saundry

Vote – 11 in favour

PA24/09315

Works to trees within a Conservation Area (TCA) T1 Willow – Pollarded to a height of

10feet. T2 – Sycamore Pollarded to a height of 12 feet.

Penrose House, Park Road, Lostwithiel

It was **resolved** to support the proposed tree works.

Proposer: Mayor Henderson

Secunder: Cllr Ross

Vote – 11 in favour

PA25/00052

Works to trees subject to a Tree Preservation Order (TPO) works include T2 – Douglas Fir – Fell to ground level and replace with Sessile Oak Standard. T3 Norway Spruce – Fell to ground level and replace with Sessile Oak Standard.

Gwel Gwartha Bodmin Hill Lostwithiel

It was **resolved** to support the application to fell the two trees and replace both trees with sessile oak standards.

Proposer: DM Guiterman

Secunder: Mayor Henderson

Vote – 11 in favour

b) None

Mayor Henderson in accordance with Standing Order 1a changed the order of the agenda.

276/24 Lostwithiel Town Council – first draft of 2025-26 budget

The first draft of the budget received the consideration of Council. The two options presented equated to a 2.01% Council Tax increase (Band D £4.66) or a 0.00% Council Tax increase. Council decided to take both options forward to the next Council meeting when the figures can be scrutinised alongside the Council's 3 year budget projections, the Council's Reserves Policy and the list of Earmarked and General Reserves.

Proposer: Cllr Rawlings

Secunder: Cllr Henderson

Vote – 11 in favour

277/24 Marazion Town Council

It was **resolved** that Lostwithiel Town Council is unable to support a vote of no confidence in Cornwall Council's Planning Department. The Clerk was instructed to reply to Marazion Town Council thanking them for the letter and to wish them well in their efforts to resolve the issues they have with Cornwall Council's Planning Department.

Proposer: Cllr Ross

Seconded: DM Guiterman

Vote – 11 in favour

278/24 Poynton Bradbury – ‘Sketch’ option

It was **resolved** to ask Poynton Bradbury to proceed with Option 3 in the context of feedback from Cornwall Council’s Protected & Historic Landscapes Manager. It was further agreed to ask Poynton Bradbury to attend the next Council meeting to answer questions on this study and to present options for taking the project forward whilst in Lostwithiel to conduct a further engagement event with project stakeholders.

Proposer: Cllr Ross

Seconded: DM Guiterman

Vote – 10 votes in favour, 1 abstention

279/24 Cornwall Council devolution – Cattle Market car park

Councillor Ross having declared a registerable interest left the meeting.

It was **resolved** to instruct the Clerk to contact Cornwall Council’s Sarah Scoltock to ask for a face-to-face meeting with Cornwall Council’s Portfolio Holder Cllr Connor Donnithorne, Cornwall Councillor Martin and herself and to appoint Lostwithiel Town Councillor John Berryman to attend this meeting with the Town Clerk.

Proposer: Cllr Henderson

Seconded: Cllr Saundry

Vote – 10 votes in favour

280/24 Edgcumbe House

The Clerk advised the meeting that there is water ingress to Edgcumbe House. Scaffolding has been re-erected and the Council’s Surveyor who was up on the roof earlier in the day has advised that there is no obvious hole so the builders will be doing hose tests to try to establish where the water is coming into the building.

The CLUP project works have yet to be completed, the surveyor hopes that the builders will be off site by the end of this week. The works under the CLUP contract yet to be completed are:-

Edgcumbe House

Decoration to the front door

Works to the unisex toilet

Upstairs water pressure

Removal of passageway partition

Fitting of Nuki locks

Guildhall

Connection of wi-fi

Fitting of floor covering to WC

Fitting of kitchen

Fitting of Nuki lock

Replacement electric sockets

Cllr Rawlings advised Council that having visited the buildings recently everything is taking shape and whilst the overrun is disappointing he is confident Council are going to be very pleased with the project outcomes.

281/24 Maintenance Contract

No report received.

282/24 King George V Community Consultation

Council considered the further option of a padel court put forward by a member of the public. Council considered that there is not sufficient space available to construct a padel court on King George V playing field and that the clerk should advise the member of the public that Council will not be taking this suggestion forward and that padel sessions are available at the Community Centre every Thursday.

It was **resolved** that Council would take forward the project in stages and stage one should be the replacement of the large piece of play equipment in the enclosed play area. The Clerk was instructed to collate together some options for the area noting the community feedback preference is for the equipment to include a slide.

Proposer: Cllr Rawlings

Secunder: Cllr Henderson

Vote – 10 votes in favour

283/24 Council Policy review - Anti-Fraud, Bribery, Theft & Corruption Policy, Statement of Internal Control, Investment Strategy, Reserves Policy & Risk Management

It was **resolved** to review and approve the five Council policy documents as listed without amendment

Proposer: DM Guiterman

Secunder: Mayor Henderson

Vote – 10 votes in favour

284/24 National Joint Council for Local Government Services pay agreement applicable from 01 April 24 – 31 March 25

It was **resolved** to implement the revised pay scales and backdate implementation to 01 April for staff employed on the NJC LGS pay scales.

Proposer: Cllr Berryman

Seconder: DM Guiterman

Vote – 10 votes in favour

285/24 Accounts & Finance

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
14/01/2025	Online payment	APS Construction Services Ltd	£3,780.30	Litter picking (3 rd quarter) Library cleaner
14/01/2025	Online payment	Biffa	£71.78	Cemetery bin
14/01/2025	Online payment	CALC	£36.00	Staff training
14/01/2025	Online payment	Clarity	£89.32	Copy charges
14/01/2025	Online payment	Cormac	£708.78	Cemetery charges
14/01/2025	Online payment	DCS Pest Control (Cornwall) Ltd	£65.00	Pest control King George V
14/01/2025	Online payment	EDF	£467.81	Electric
14/01/2025	Online payment	Npower	£70.11	Toilet electric
14/01/2025	Online payment	John Hurle & Sons Ltd	£330.00	MEWP hire for Parade lights
14/01/2025	Online payment	Poynton Bradbury Architects	£2,400.00	Stage payment
14/01/2025	Online payments and 1 x Standing Order	Salary related expenses	£7,422.64	Salary related expenses
14/01/2025	Online	Source for	£45.65	Public toilet

	payment	Business		water charges
14/01/2025	Online payment	SSE energy	£30.15	Guildhall office electric
14/01/2025	Online payment	SW Hygiene	£153.04	Waste transfer note & bin costs
14/01/2025	Online payment	SWPSI Limited	£119.99	Monthly inspection charge
14/01/2025	Online payment	VOIP – Level 7	£10.78	Phone charges
14/01/2025	Online payment	Zen	£34.80	Broadband
		Total	£15,525.39	

It was **resolved** to authorise the online payments as listed.

Proposer: DM Guiterman

Seconded: Cllr Henderson

Vote – 10 votes in favour

286/24 a) CLUP Expenditure

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
14/01/2025	Online payment	Sandra Harris	£1,530.45	Dunelm order
14/01/2025	Online payment	The Carpet Gallery	£3,886.80	New carpet stage payment
		Total	£5,417.25	

It was **resolved** to authorise the online payments as listed.

Proposer: Cllr Rawlings

Seconded: Cllr Berryman

Vote – 10 votes in favour

287/24 Strengthening the Standards

It was agreed to defer this agenda item until the next Council meeting.

288/24 Local Audit Reform

It was **resolved** to instruct the Clerk to respond to the consultation advising that Lostwithiel Town Council agrees in principle with the proposed changes to the Local Audit system in England.

Proposer: Mayor Henderson

Seconded: Cllr Berryman

Vote – 10 votes in favour

289/24 Environmental Audit Committee on Flood Resilience

It was **resolved** to accept Cllr Ross's offer to work with the Clerk to submit a response on behalf of Lostwithiel Town Council. The response to be submitted without further reference to Council.

Proposer: DM Guiterman

Seconded: Cllr Henderson

Vote – 10 votes in favour

The meeting closed at 21.20pm

Chairman

Date