



**Lostwithiel Town Council Extraordinary Meeting
will be held
on
Tuesday 17 December 2024
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Lostwithiel Town Council has signed the Civility & Respect Pledge agreeing that it will treat all Councillors, the Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. All meetings will be managed with this pledge in mind.

Housekeeping – Attendees will be advised that any members of the public or press are allowed to take photographs, film and audio record the public sections of the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Council Meeting held on 03 December 2024.
5. Ministry of Housing, Communities & Local Government -Open consultation Enabling remote attendance and proxy voting at local authority meetings – to decide if Lostwithiel Town Council wishes to submit a response to the consultation.
<https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings>
6. Cornwall Council Off Street Parking Order 2025 – to decide if Lostwithiel Town Council wishes to submit a response to the consultation.

7. Planning applications-

a)

PA24/09107

Erection of a single storey extension

Lostwithiel Medical Practice, North Street

b) To consider any planning applications received since the publication of the agenda.

8. Lostwithiel Sidings aspirations – to receive a report on the recent Teams meeting with Network Rail from attendees Deputy Mayor Guiterman & Cllr Rawlings and to decide if the Council wishes to take the initial screening forward at an indicative cost of £3,000.

9. Listed Buildings Consultancy tender – to consider the following:-

a) Councillor feedback on the updated options

b) Initial feedback from the consultation held on 12 December.

10. CLUP Committee - to receive a project update from the Committee and to consider granting to the clerk full authority (acting within budget) to purchase all items listed in the grant application, furniture, blinds, curtains, lockers, outdoor seating, planters, crockery & branded mugs.

11. CLUP Committee – to consider the prices received for the following, noting that approval will be contrary to Financial regulation 5.9:-

a) Carpet £6478.00

b) Nuki locks - £4,424.00

12. King George V Community Consultation – to update Council and to agree how to take the project forward.

13. Lostfest – to consider the further information provided regarding hiring King George V playing field on 18 May 25

14. Accounts & Finance

a) To approve the list of BACS payments as drafted.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
17/12/24	Online payment	Clarity Copiers Ltd	£115.67	Copy charges
17/12/24	Online payment	Coastal Construction (Cornwall) Ltd	£15,850.56	Edgcumbe House stage payment 8
17/12/24	Online payment	Coastal Construction (Cornwall) Ltd	£6,912.71	Edgcumbe House stage payment 9
17/12/24	Online payment	Cornwall Council	£1,209.26	Rent for old cattle market car park
17/12/24	Online payment	EDF	£377.61	Car park electricity
17/12/24	Online payment	Npower	£64.88	Public toilet electric
17/12/24	Online payment	Humberstone Property Maintenance	£456.00	Work to fire doors
17/12/24	Online payment	Karin Henderson	£12.00	Flowers
		Total	£24,998.69	

15. Accounts & Finance – CLUP expenditure

a) To approve the list of BACS payments as drafted.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
17/12/24	Online payment	Coastal Construction (Cornwall) Ltd	£43,755.38	Stage payment 4
17/12/24	Online payment	Coastal Construction (Cornwall) Ltd	£78,962.99	Stage payment 5
		Total	£122,718.37	

K Henderson

Councillor Karin Henderson

Mayor of Lostwithiel

12 December 2024