



Lostwithiel Town Council Meeting Tuesday 05 November 2024

Presentation from Wildanet

A presentation was received from Wildanet regarding broadband installation in Lostwithiel

Cornwall Councillor Report

None

Meeting Minutes

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 05 November 2024 at 7pm.

Councillors Present

Mayor Henderson, Deputy Mayor Guiterman, Councillor Anders, Councillor Henderson, Councillor Kent, Councillor Rawlings, Councillor Townsend & Councillor Wisdom

In attendance

Seven members of the public were in attendance.
Town Clerk Sandra Harris was in attendance.

192/24 Apologies of Absence

Councillor Berryman, Councillor Eastham, Councillor Guy, Councillor Pearce & Councillor Ross

193/24 Declarations of interest

Mayor Henderson declared non-registerable interest in agenda item 22 - Accounts & Finance.

Deputy Mayor Guiterman declared non-registerable interests in agenda items 11 & 12 Lostwithiel Town Team, 14 Lostfest, 21 - Lostwithiel Community Centre, 25 - Lostwithiel Museum lease & 26 - Lostwithiel Community Centre.

Councillor Wisdom declared a non-registerable interest in agenda item 25 - Lostwithiel Museum lease.

Councillor Townsend declared a non-registerable interest in agenda item 25 - Lostwithiel Museum lease.

194/24 Public Participation

The Council was addressed by a member of the public in support of planning application PA24/07523.

A member of the Lostfest committee addressed the Town Council regarding agenda item 14 Hire of Town Council Land – Lostfest.

The Town Council was addressed by representatives of the Town Team regarding agenda items 11 & 12 Town Team.

195/24 Meeting Minutes

It was **resolved** that the minutes of the Council Meeting held on 16 October 2024 are accepted, approved and duly signed by Mayor Henderson.

Proposer: Deputy Mayor Guiterman **Seconder:** Cllr Henderson

Vote – 6 In favour, 2 abstentions

196/24 Mayor's Report

Mayor Henderson reported on her attendance at a memorial service in Saltash for Major-General Sir William Penn Symons KCB. The Mayor of Lostwithiel was the only Mayor in attendance when the memorial was originally unveiled by Lord Edgcumbe in 1901.

Mayor Henderson also reminded everyone of the details for Remembrance Sunday this weekend 10th November.

197/24 Cornwall Mayor's Meeting

It was **resolved** that the Town Council endorses option 1 subject to the text being amended to reflect that this is the opinion of the Town Council not the individual opinion of the Mayor. The text to read as follows:-

neighbours on Scilly – to a Cornwall/Isles of Scilly combined authority, would enjoy massive local support.

The seat of devolved powers has to be on our own territory, where local people know their voices can be heard.

So we urge the government to grant a sensible devolution settlement that respects the uniqueness of the economy, geography, culture and identity of Cornwall.

Proposer: Cllr Wisdom **Seconder:** Cllr Henderson

Vote – 8 In favour

198/24 Councillor Reports

None

199/24 Planning applications-

a)PA24/04646 Listed Building Consent for reinstatement of collapsed gable wall
Church Close 5 Church Lane Lostwithiel

It was **resolved** that the Town Council supports this application on the basis that it endorses the comments from Cornwall Council's Historic Environmental Planning Team.

Proposer: Mayor Henderson **Seconder:** Deputy Mayor Guiterman

Vote – 8 In favour

PA24/07523 Construction of single storey rear extension
16 Grenville Meadows Lostwithiel

It was **resolved** that the Town Council supports this application.

Proposer: Deputy Mayor Guiterman **Seconder:** Cllr Rawlings

Vote – 8 In favour

PA24/07713 Notification of works to a tree in a
Conservation Area namely Apple Tree – crown
reduction (partial)
25 & 26 Fore Street Lostwithiel

The application was noted by the Town Council

PA24/07756 Demolition of existing pre-fabricated concrete
domestic garage structure and construction of
a replacement domestic garage on existing
floor slab
Foyle Rose Hill Lostwithiel

It was **resolved** that the Town Council supports this application.

Proposer: Deputy Mayor Guiterman **Seconder:** Cllr Henderson

Vote – 8 In favour

PA21/00062

Variation of S106 agreement to PA18/04962 dated 26/11/2018 to remove units 1,4 and 7 from schedule of affordable dwellings
Buildings 4 & 5 The Yard Grenville Road
Lostwithiel

The application response from Affordable Housing dated 26 October 2023 was noted and it was **resolved** that the Town Council asks for these monies to be ring fenced for Lostwithiel and adjacent Parishes for a minimum of 5 years after the receipt of the final payment.

Proposer: Deputy Mayor Guiterman **Seconder:** Cllr Henderson

Vote – 8 In favour

b) None

200/24 Lanteglos by Fowey Parish Council

It was **resolved** to thank them for their correspondence and wish them every success in their endeavours to rectify the social housing position in their Parish.

Proposer: Cllr Henderson **Seconder:** Cllr Kent

Vote – 8 In favour

201/24 Castle Hill Cemetery

- a) It was **resolved** to agree to an inscription on both sides of a Memorial Stone and for this to be included in the next Cemetery policy revision.
- b) It was **resolved** not to allow the internment of a further set of ashes into the grave as this grave in question already has two sets of ashes. The clerk was instructed to include in the next Cemetery policy review that a grave may have either two burials and one set of ashes or one burial and two sets of ashes.

Proposer: Deputy Mayor Guiterman **Seconder:** Cllr Wisdom

Vote – 8 in favour

Deputy Mayor Guiterman declared a non-registerable interest and left the meeting room.

It was **resolved** to in accordance with Standing Order 3f to allow a member of the Town Team to address the meeting.

Proposer: Cllr Wisdom **Seconder:** Cllr Rawlings

Vote – 7 in favour.

202/24 Lostwithiel Town Team

It was **resolved** to note that Lostwithiel Town Team has been awarded £44,330 of Town Delivery Fund for a Lostwithiel Enhancement Project. Cornwall Council has appointed the Town Council as the accountable body for these monies and the Council authorised the Town clerk to sign the Grant Offer letter on behalf of Lostwithiel Town Council on this basis.

Proposer: Cllr Kent **Seconder:** Cllr Wisdom

Vote – 4 in favour, 3 Abstentions.

203/24 Lostwithiel Town Team

It was **resolved** to defer this item.

Proposer: Cllr Henderson **Seconder:** Cllr Wisdom

Vote – 8 votes in favour

Deputy Mayor Guiterman rejoined the meeting.

204/24 Hire of Town Council Land – Candlelit Carols and Lantern Parade

It was **resolved** to agree to the request received to hire the Parade on 23 December 2024 between 18.00-19.30 for a Candlelit Carols and Lantern Parade and not to charge for this hire.

Proposer: Mayor Henderson **Seconder:** Cllr Rawlings

Vote – 8 votes in favour

Deputy Mayor Guiterman declared a non-registerable interest and left the meeting room.

205/24 Hire of Town Council Land – Lostfest

It was **resolved** to instruct the clerk to request more detailed information in order for the Town Council to ascertain costs.

Proposer: Mayor Henderson **Seconder:** Cllr Wisdom

Vote – 7 votes in favour

Deputy Mayor Guiterman rejoined the meeting.

206/24 King George V Community Consultation

It was **resolved** to defer consideration of this agenda item to the December Council meeting.

Proposer: Cllr Rawlings **Seconded:** Cllr Anders

Vote – 8 votes in favour

207/24 Lostwithiel Neighbourhood Plan review

It was **resolved** to accept the offer of the technical support in design grant.

Proposer: Cllr Henderson **Seconded:** Cllr Kent

Vote – 8 votes in favour

208/24 Flood Plan

It was noted that the revised grant application has been approved.

209/24 Maintenance Contract

It was **resolved** to ask for the works at Second Island to remain as originally instructed i.e. that the width of the path is taken to a suitable width for a wheelchair/pushchair. It was further **resolved** to chase for the costings for a new fence at the cemetery.

Proposer: Cllr Rawlings **Seconded:** Cllr Henderson

Vote – 8 votes in favour

210/24 Tree contract

The correspondence from the Council's Contractor was noted and it was **resolved** to agree to the cost of £204 plus VAT for the completion of the felling licence.

Proposer: Deputy Mayor Guiterman **Seconded:** Cllr Rawlings

Vote – 8 votes in favour

211/24 Lostwithiel skatepark

It was **resolved** to instruct the Council's maintenance contractors to remove all graffiti from the skatepark.

Proposer: Deputy Mayor Guiterman **Seconded:** Mayor Henderson

Vote – 8 votes in favour

Deputy Mayor Guiterman having previously declared a non-registerable interest left the meeting room.

212/24 Lostwithiel Community Centre

It was **resolved** not to issue the final cheque as copy invoices received did not total £1,250.

Proposer: Mayor Henderson **Seconded:** Cllr Wisdom

Vote – 7 votes in favour

Mayor Henderson having previously declared a non-registerable interest left the meeting room.

Deputy Mayor Guiterman rejoined the meeting and took the Chair

213/24 Accounts & Finance

- a) To approve payment of the monthly cheques, bank standing orders & direct debits.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
05/11/24	Online payment	Biffa	£64.68	Cemetery bin
05/11/24	Online payment	Clarity Copiers Ltd	£119.54	Copy charges
05/11/24	Online payment	Cormac	£92.81	Cemetery tree work for funeral
05/11/24	Online payment	EDF	£353.84	Electric
05/11/24	Online payment	Karin Henderson	£10.00	Flowers
05/11/24	Online payment	Poynton Bradbury Architects	£3000.00	Heritage Buildings tender stage payment
01/10/24	Online payments and 1 x Standing Order	Salary related expenses	£7,422.64	Salary related expenses
05/11/24	Online payment	Source for Business	£86.67	Edgcumbe House water charges

05/11/234	Online payment	SWPSI Limited	£1559.99	Monthly inspections, rocker repairs at Coulson Park & zip wire repairs King George V
05/11/24	Online payment	Treeworthy Services Ltd	£19,200.00	Tree works contract interim payment
05/11/24	Online payment	Zen	£193.31	Monthly broadband fee & engineer visit (contractor to refund latter)

It was **resolved** to authorise the payment of the Direct Debits, Standing orders & online payments as listed.

Proposer: Cllr Henderson **Seconder:** Councillor Kent

Vote – 7 votes in favour

Mayor Henderson rejoined the meeting and resumed as Chair

It was **resolved** under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer: Cllr Henderson **Seconder:** Cllr Rawlings

Vote – 8 in favour.

The meeting closed at 10.20pm

Chairman

Date