



Lostwithiel Town Council Meeting Tuesday 03 September 2024

Cornwall Councillor Report

Cornwall Councillor Martin advised the meeting that Cornwall Council is in discussion with the new Government regarding a possible devolution deal.

Cornwall Councillor Martin further advised that the new temporary railway footbridge should be opened imminently and that he continues to make enquiries regarding a permanent footbridge.

Cornwall Councillor Martin left the meeting.

Meeting Minutes

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 03 September 2024 at 7pm.

Councillors Present

Mayor Henderson, Deputy Mayor Guiterman, Councillor Berryman, Councillor Henderson, Councillor Rawlings, Councillor Saundry, Councillor Townsend & Councillor Wisdom

In attendance

One member of the public was in attendance.

Town Clerk Sandra Harris & Administrator Anna Mathieson were in attendance.

128/24 Apologies of Absence

Apologies were received and accepted from Councillor Anders, Councillor Guy, Councillor Kent, Councillor Pearce & Councillor Ross.

129/24 Declarations of interest

Mayor Henderson declared a non-registerable interest in agenda item 10 The Parade Lostwithiel Veterans silhouette and a pecuniary interest in agenda item 20 Accounts & Finance.

Deputy Mayor Guiterman declared non-registerable interests in agenda items 15 & 21 both relating to Lostwithiel Community Centre.

Councillor Henderson declared a non-registerable interest in agenda item 10 The Parade Lostwithiel Veterans silhouette.

130/24 Public Participation

The Council was addressed by a representative of Lostwithiel Social Club who advised that the Social Club has been awarded £31,600 of CLUP funding from Cornwall Council. These monies will be used for new windows, a new front entrance, new toilet, small kitchen & a stair lift.

131/24 Meeting Minutes

It was **resolved** that the minutes of the Council Meeting held on 06 August 2024 are accepted, approved and duly signed by Mayor Henderson.

Proposer: Deputy Mayor Guiterman **Seconder:** Cllr Rawlings

Vote – 6 In favour, 2 abstentions

132/24 To note the Neighbourhood Plan Steering Group Minutes dated 30 July 24

The minutes of the Neighbourhood Plan Steering Group held on 30 July 2024 were noted by Council.

133/24 Mayor's Report

Mayor Henderson advised that she had represented Lostwithiel Town Council Lostwithiel Carnival events and she had attended Lostwithiel Town Band concert on Saturday 31 August.

On Saturday 07 September Mayor Henderson advised the Council that she will be opening Lanlivery Steam Rally.

134/24 Councillor Reports

None

135/24 National Planning Policy Framework proposed reforms consultation

It was **resolved** to respond to the consultation suggesting that the revised document could have an increased emphasis on energy efficiency in all buildings and an increase in the percentage of affordable houses each housing development needs to deliver.

Proposer: Mayor Henderson **Seconder:** Cllr Saundry

Votes – 8 votes in favour

136/24 National Association of Local Councils – to consider the 2024 revised model regulations

It was **resolved** to adopt the NALC 2024 financial regulations with the Lostwithiel specific amendments made by the RFO as drafted.

Proposer: Cllr Rawlings **Seconder:** Cllr Wisdom

Vote – 8 votes in favour.

Mayor Henderson and Councillor Henderson having both previously declared non-registerable interests left the meeting room.

Deputy Mayor Guiterman took the Chair.

137/24 The Parade Lostwithiel Veterans silhouette

It was **resolved** to agree to the request from the Lostwithiel Veterans group to siting of silhouette in the preferred location on the Parade between the War Memorial and the large stone on the basis that the silhouette after siting will be donated to the Council and become the Council's responsibility.

Proposer: Cllr Berryman **Seconder:** Cllr Saundry

Vote – 6 votes in favour.

Mayor Henderson & Councillor Henderson rejoined the meeting and Mayor Henderson resumed as Chair.

138/24 The Cornwall Council Public Footpath No.30 (Part) Lostwithiel (Poldew Farm) Public Path Diversion Order 2024

It was **resolved** not to make any representations or objections to the Public Path Diversion Order 2024.

Proposer: Deputy Mayor Guiterman **Seconder:** Cllr Rawlings

Vote – 8 votes in favour.

139/24 Cemetery Fees 2024

It was **resolved** to agree to the increase in fees as drafted.

Proposer: Mayor Henderson **Seconder:** Cllr Berryman

Vote – 8 votes in favour.

140/24 Planning Applications

None

141/24 Maintenance Contract

It was **resolved** to defer report until the October Council meeting with the exception of the mesh on the A390 gate at Second Island which is to be repaired as soon as possible.

Proposer: Cllr Saundry **Seconder:** Cllr Rawlings

Vote – 8 votes in favour.

Deputy Mayor Guiterman having previously declared a non-registerable interest left the meeting.

142/24 Lostwithiel Community Centre - cheques

It was noted by Council that cheque five had been released following receipt of bills totalling in excess of £1,250. It was **resolved** to instruct the Clerk to request further bills in order that the final cheque could be released against invoices totalling in excess of £1250.

Proposer: Cllr Henderson **Seconder:** Cllr Wisdom

Vote – 7 votes in favour.

Deputy Mayor Guiterman rejoined the meeting

143/24 Second Island Park –

It was **resolved** to instruct the Clerk to instruct the Council's contractor to cut a 6 metre width to a height of 9 inches around the boundary of the adjacent landowner's property as soon as practicable. This area is to be cut four times to this height over the next twelve month period whilst the Council reviews the management of Second Island.

Proposer: Cllr Henderson **Seconder:** Cllr Saundry

Vote – 8 votes in favour.

144/24 Slipway Signage

It was **resolved** to erect 2 signs 1 metre distance either side of the slipway, advising members of the public not to park in front of the slipway.

Proposer: Mayor Henderson **Seconded:** Deputy Mayor Guiterman

Vote – 7 votes in favour 1 against

145/24 Allotments

It was **resolved** to instruct the Clerk to instigate proceedings against an allotment holders not working their allotments.

Proposer: Cllr Saundry **Seconded:** Cllr Henderson

Vote – 7 in favour 1 abstention

146/24 Cornwall Mammal Group

It was **resolved** to permit the harvest mice survey and request report of their findings.

Proposer: DM Guiterman **Seconded:** Mayor Henderson

Vote – 7 in favour 1 abstention

147/24 Accounts & Finance

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Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
15/08/24	Online payment	ABR Property Services	£325.00	Guildhall roof repairs
28/8/24	Online Payment	Hawkins Charity Consultancy	£5613.40	Community Centre financial review
03/09/2024	Online payment	Lostwithiel Rotary	£200.00	Refund of Carnival Deposit
03/09/24	DD	Biffa	£78.60	Cemetery Bin
03/09/24	Online payment	Cornwall ALC Limited	£123.60	Staff e-learning & Clerk Practitioner Day
03/09/24	Online	EDF Energy	£722.35	Electric

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03/09/24	Online payme nt	S Harris	£357.59	Mayor Making expenses, stationery, postage & key cutting
03/09/24	Online payme nt	K Henderson	£6.40	90 th Birthday
03/09/24	Online payme nt	Npower	£73.90	Electric – public toilet
03/09/24	Online payme nt	Source for Business	£47.38	Public toilet water charges
03/09/24	Online payme nts and 1 x Standi ng Order	Salary related expenses	£7,422.64	Salary related expenses
03/09/24	Online payme nt	SWPSI	£1,289.99	Monthly play area inspection fees & repairs at King George V playing field
03/09/24	Online payme nt	SLCC	£144.00	Qualification fee
03/09/24	Direct Debit	Zen	£34.80	Phone and broadband
03/09/24	Online payme	APS Construction	£4,187.80	August maintenance, new library door lock

	nt	Services Ltd		& September report
03/09/24	Online payme nt	Clarity Copiers Ltd	£108.52	Copy charges
03/09/24	Online payme nt	Cormac	£615.97	Sexton fees
03/09/24	Online payme nt	Palace Printers	£225.00	Consultation leaflets
03/09/24	Online payme nt	WesternWeb Ltd	£180.00	Lostwithielcouncillor s cloud email renewal 30/10/24- 29/10/25
		Total	£21,756.94	

It was **resolved** to pay all this month's invoices totalling £21,756.94 as per the revised list and to authorise an account transfer of £50,000.

Proposer: Cllr Henderson **Seconder:** Cllr Berryman

Vote – 7 in favour

Mayor Henderson rejoined the meeting and resumed as Chair.

It was **resolved** under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer: Cllr Wisdom **Seconder:** Cllr Henderson

Vote – 8 in favour.

The meeting closed at 9.00pm

Chairman

Date