



**Lostwithiel Town Council
Community Levelling Up Programme Committee Meeting
will be held
on
Tuesday 29 October 2024
at
Lostwithiel Library at 6.30pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Lostwithiel Town Council has signed the Civility & Respect Pledge agreeing that it will treat all Councillors, the Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. All meetings will be managed with this pledge in mind.

Housekeeping – Attendees will be advised that any members of the public or press are allowed to take photographs, film and audio record the public sections of the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent

To receive a presentation from Lostwithiel Town Team which will include the following:-

- a) The appointment of the intended Town Team Council Committee
- b) The proposed Town Team website
- c) The Town Team's participation in closed sessions of the Town Council
- d) An appraisal of any further Town Team perceived misunderstandings

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Committee Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.
4. To note the Council approved Community Levelling Up Programme Committee Terms of reference.
5. CLUP – to receive an overview of the Cornwall Council project update meeting held on 25 October to include an update on the anticipated date for release of the project press release.
6. CLUP – to formally note in the Committee minutes the procurement process for the project.

7. To address where possible the perceived issues raised in the Town Team presentation:-
 - a) The appointment of the intended Town Team Council Committee
 - b) The proposed Town Team website
 - c) The Town Team's participation in closed sessions of the Town Council
 - d) An appraisal of any further Town team perceived misunderstandings
8. Liaison – to consider the request received for formal arrangements for the exchange of information between the Town Team and the CLUP Committee.
9. Flow of Information – to consider the request received for formal arrangements for the bilateral flow of information between the Town Council office and the Town Team.
10. Public engagement and consultation – to consider the request received for agreement on appropriate joined up methods of public engagement and consultation over all aspect of the projects.

S Harris

Mrs S Harris

Town Clerk

24 October 2024