



Lostwithiel Town Council Extraordinary Meeting Thursday 29 June 2023

Meeting Minutes

A meeting of Lostwithiel Town Council was held in Lostwithiel Community Centre on Thursday 29 June 2023 at 7.15 pm.

Councillors Present

Councillor Anders, Councillor Berryman
Councillor Guy, Councillor Henderson,
Councillor Kent, Councillor Pearce,
Councillor Rawlings, Councillor Saundry,
Councillor Tipton, Councillor Townsend
& Councillor Wisdom

Meeting Chair

In the absence of both Mayor Henderson & Deputy Mayor Guiterman it was **resolved** to appoint Councillor Berryman as Chair for this meeting. Vote - 9 in favour, 1 abstention.

In attendance

Twenty-seven members of the public were in attendance
Town Clerk Mrs Sandra Harris and Admin/Library Assistant

Miss Sarah Blewett were in attendance.

079/23 Apologies of Absence

Apologies were received and accepted from Mayor Henderson, Deputy Mayor Guiterman, Councillor Jarrett & Councillor Ross. (Councillor Kent had advised that he maybe a few minutes late)

080/23 Declarations of Interest

Councillor Henderson and Councillor Rawlings declared non-registerable interests in planning application **PA23/02502**.

Chair Councillor Berryman asked all members to confirm their safe receipt of the Clerk's email dated 27 June 2023 timed at 13.06.

Councillor Berryman advised the meeting that it would be formally recorded in the minutes that all Members present had confirmed their safe receipt.

081/23 Public Participation

Prior to the start of the Public Participation session

Councillors Henderson & Rawlings left the meeting room.

Councillor Kent joined the meeting.

Councillor Berryman read the following statement to the meeting.

'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

The Council was addressed regarding planning application PA23/02502.

082/23 Minutes of the Extraordinary Meeting 27 June 2023

It was **resolved** that the minutes of the Extraordinary Meeting held on 27 June 2023 are accepted, approved and duly signed by Councillor Berryman. Vote – 9 votes in favour, 2 abstentions.

In accordance with Standing Order 1a) Councillor Berryman asked Council to consider changing the order of agenda items and to consider agenda item 6-11 prior to agenda item 5. It was **resolved** to accept this change to the running order of the agenda.

Vote 10 in favour.

083/23 31 March 2023 Year-end Financial Reports

It was **resolved** to approve the 31 March Year-end financial reports as drafted. Vote – 11 votes in favour.

084/23 Annual Budget – Earmarked reserves

It was **resolved** to carry forward the earmarked reserves as listed and to increase the General Reserve to £124,000, increase the Car Park Tarmac reserve by £40,000 and to introduce a new earmarked reserve Emergency Estate repairs and put £80,000 into this new reserve. Vote – 11 votes in favour.

085/23 Internal Audit year end 31 March 2023

It was **resolved** to adopt the Internal Auditor's report.
Vote – 11 votes in favour.

086/22 External Audit year end 31 March 2023 – BDO LLP

It was **resolved** to formally minute that there are no conflicts of interest between Lostwithiel Town Council and new SAAA appointed auditors BDO LLP
Vote – 11 votes in favour.

087/23 Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual Governance and Accountability Return 2022/23 Part 3 - to approve and authorise the signature of Section 1 Annual Governance Statement 2022/23

It was **resolved** that the answer to each assertion should be as follows:

Question 1 Yes

Question 2 Yes

Question 3 Yes

Question 4 Yes

Question 5 Yes

Question 6 Yes

Question 7 Yes

Question 8 Yes

Question 9 Not applicable.

It was further **resolved** to approve and authorise the signature of Section 1 Annual Governance Statement 2022/23 by Councillor Berryman and the Town Clerk.

Vote – 11 votes in favour.

088/22 Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual Governance and Accountability Return 2022/23 Part 2

It was **resolved** to approve the accounting statement in Section 2 of the Annual Return for 2022/23; and to authorise Councillor Berryman to sign the Accounting Statement on the 2022/23 Annual Return on behalf of the Town Council. The Accounting Statements having been already signed by RFO on 20/06/23. Vote – 11 votes in favour.

089/23 Planning applications-

The Council considered planning application **PA23/02502** in the context of the National Planning Policy Framework, Cornwall Local Plan and the Lostwithiel Neighbourhood Development Plan.

The Council considered that the proposal is not in accordance with paragraphs 11bii), 30, 83c), 88, 90, 104c&d), 110a), 113, 130c), 174a), 185c), 189, 190c) & 197c), 199, 200, 202, 203 of the NPPF.

The Council also considered that the proposal is not in accordance with Cornwall Local Plan policies numbered 1, 2, 4, 5, 6, 12, 21, 23, 24, 26 and 27. With reference to the Lostwithiel Neighbourhood Development Plan the Council considered that the proposal is not in accordance with the development boundary criterion, paragraphs 91, 98, 148 & 151 and policies EH2b) & d), HH2b) & c) and HH4bi).

in accordance with Standing Order 3f and with the agreement of Council during the discussion Councillor Berryman, as meeting Chair, took comments from Cornwall Councillor Martin.

Councillor Saundry, using the example of a previous planning response, emphasized to Council the importance of wording.

It was **resolved** to instruct the clerk to prepare a draft consultee response based on this meeting's discussion for approval/amendment by Council at the meeting on 04 July 2023.

Vote – 11 in favour.

The meeting closed at 10pm.

Chairman:

Date: